



Sookmyung Exchange Student International Houses(on campus) Accommodation Application Guide

Housing Office

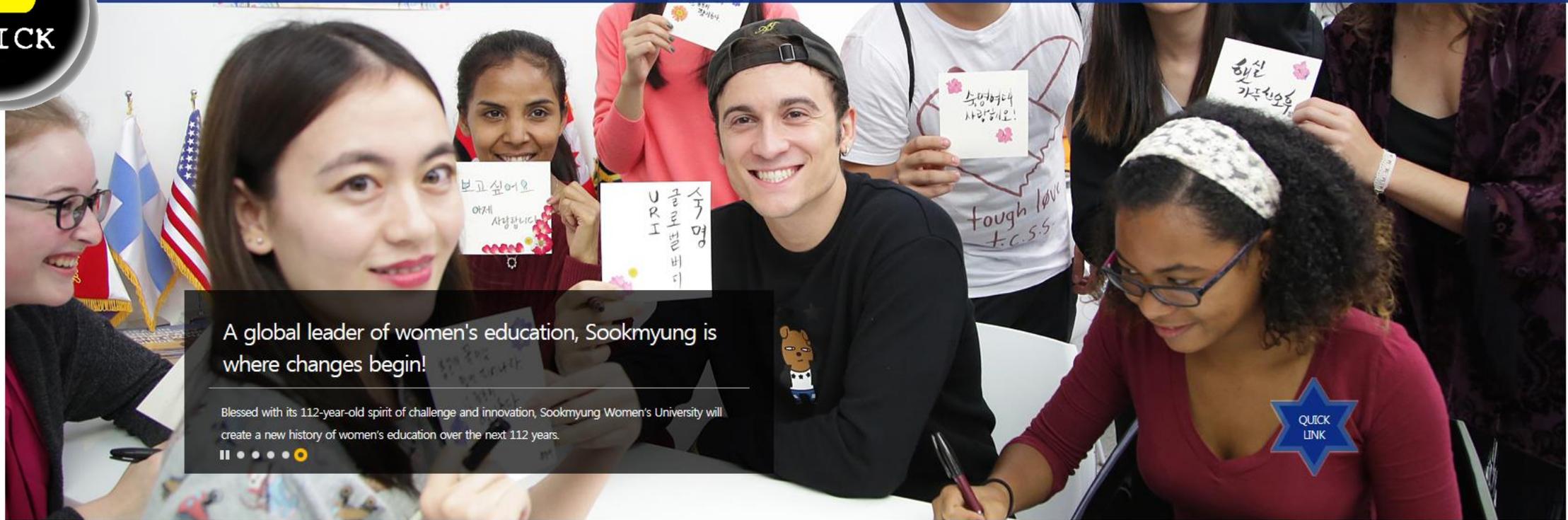
**Location : International House office
(International House I, 1st Floor)**

Contact

Tel : +82-2-6325-3100/3102/3103

Fax : +82-2-3275-0436

E-mail : inhouse@sookmyung.ac.kr



A global leader of women's education, Sookmyung is where changes begin!

Blessed with its 112-year-old spirit of challenge and innovation, Sookmyung Women's University will create a new history of women's education over the next 112 years.



[Sookmyung Portal System](#) | [SnowBoard](#) | [Courses taught in English](#) | [Academic Calender](#) | [Campus Map](#)

NOTICE

NOTICE

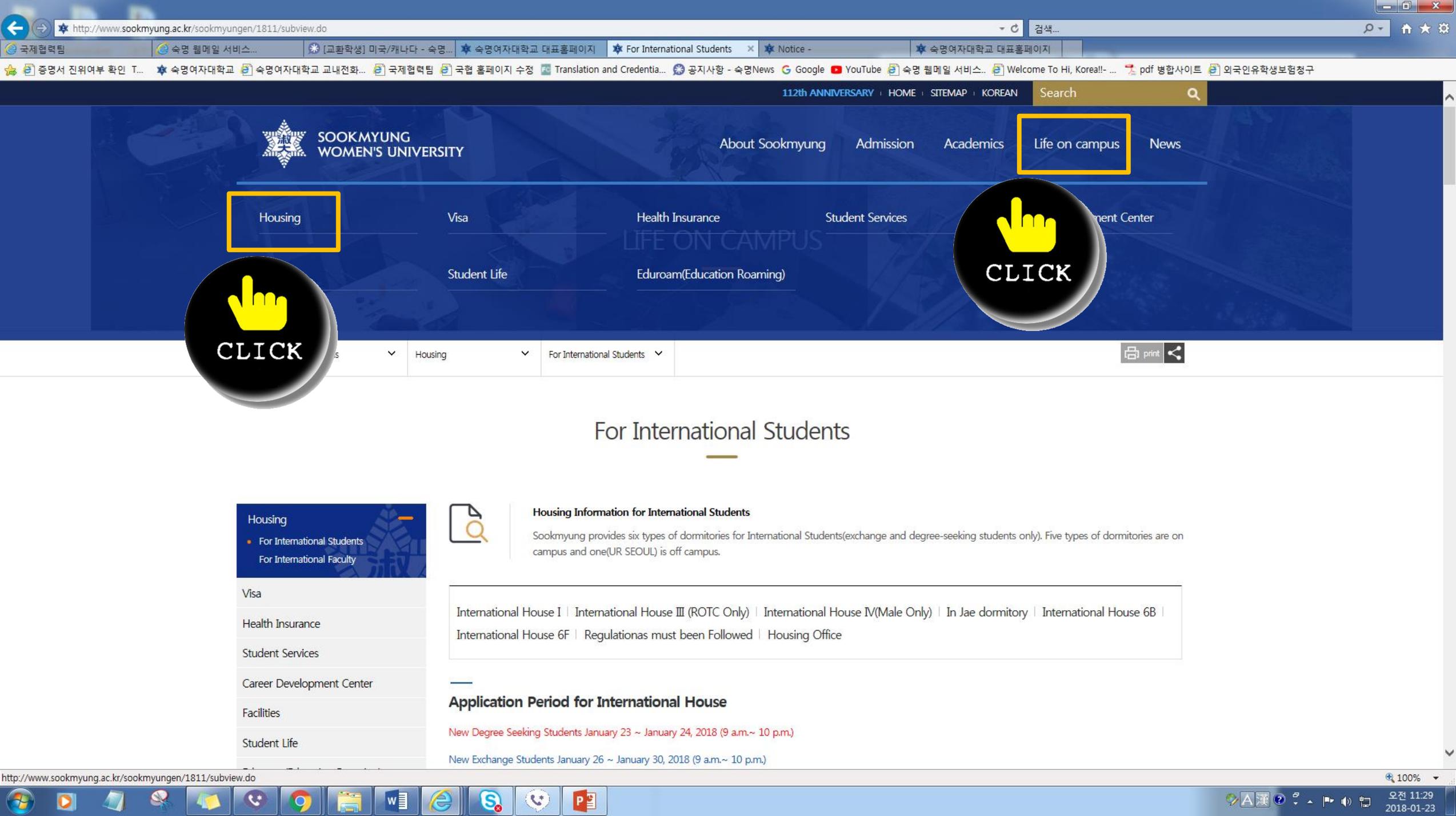
2018 Spring Exchange Students Pre-arrival

NOTICE

NOTICE

2018 Spring Admission Results (GSDS(트스대학의))





Housing

Visa Health Insurance Student Services Career Development Center
Student Life Eduroam(Education Roaming)



For International Students

- Housing**
 - For International Students
 - For International Faculty
- Visa
- Health Insurance
- Student Services
- Career Development Center
- Facilities
- Student Life



Housing Information for International Students

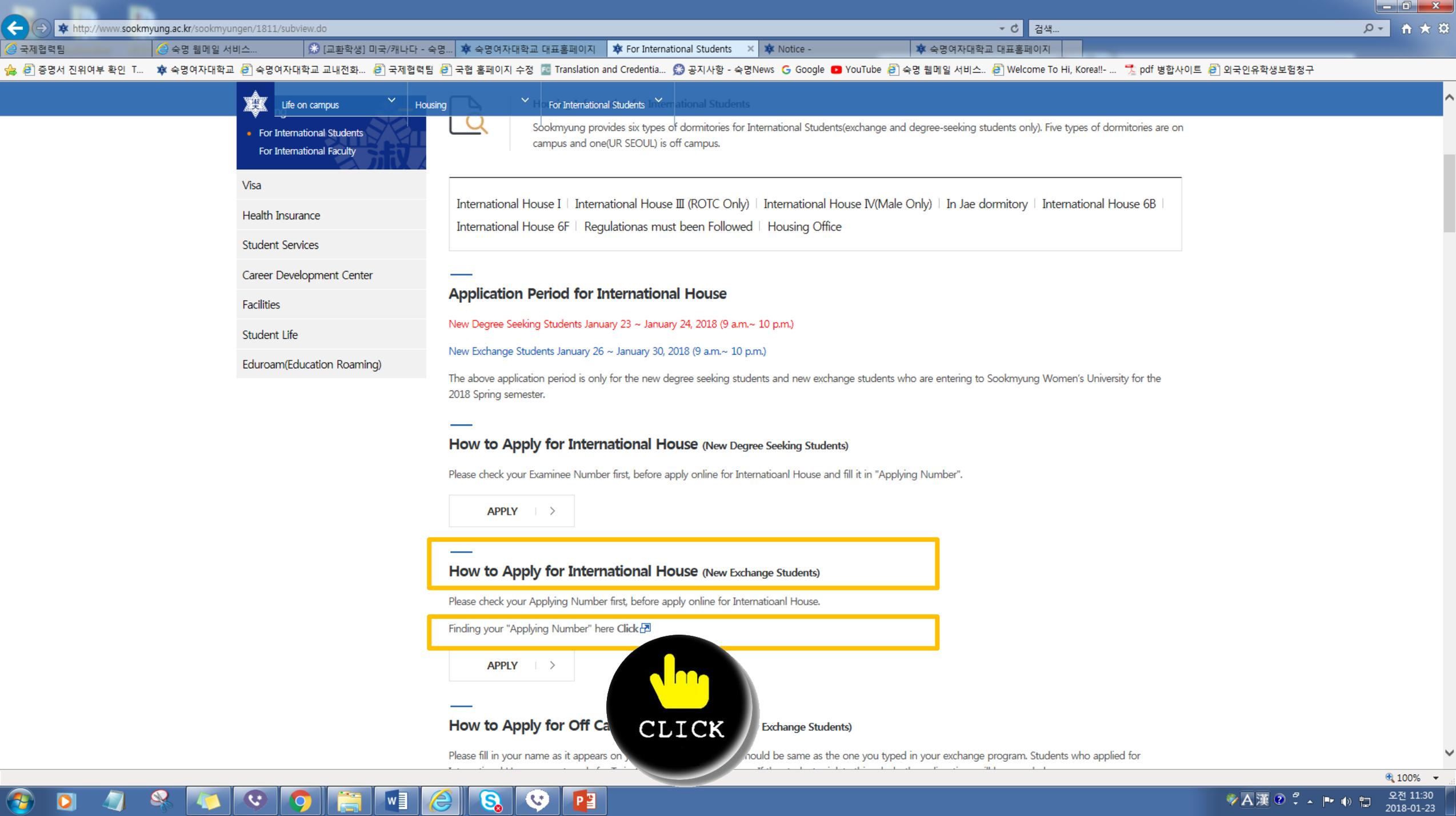
Sookmyung provides six types of dormitories for International Students(exchange and degree-seeking students only). Five types of dormitories are on campus and one(JR SEOUL) is off campus.

International House I | International House III (ROTC Only) | International House IV(Male Only) | In Jae dormitory | International House 6B | International House 6F | Regulationas must been Followed | Housing Office

Application Period for International House

New Degree Seeking Students January 23 ~ January 24, 2018 (9 a.m.~ 10 p.m.)

New Exchange Students January 26 ~ January 30, 2018 (9 a.m.~ 10 p.m.)



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How to Apply for International House (New Degree Seeking Students)

Please check your Examinee Number first, before apply online for Internatioanl House and fill it in "Applying Number".

APPLY | >

How to Apply for International House (New Exchange Students)

Please check your Applying Number first, before apply online for Internatioanl House.

Finding your "Applying Number" here [Click](#)

APPLY | >

How to Apply for Off Campus (Exchange Students)

Please fill in your name as it appears on your passport. It should be same as the one you typed in your exchange program. Students who applied for



LOG-IN

Years: ▼
Commencement: ▼
ID(E-mail):
Password:

LOGIN

JOIN US

Contact Information

The Official of International Affairs

Sookmyung Women's University
Global Lounge, Renaissance Plaza B107
Cheongpa-ro 47-gil 100,
Yongsan-gu, Seoul, 04310,
Korea
Tel : +82-2-710-9284
Fax : +82-2-710-9285
E-mail : inbound.exchange@sm.ac.kr

How To Apply !



Thank you for your interest in Sookmyung Women's University

Based on the deep rooted tradition, SMU has been a home of cultural education to meet the demands of the times, Sookmyung is taking initiatives using a wide array of programs to create a new global university culture.

SMU's Semester Abroad Program is designed for university students who are already university students outside Korea. Both male and female students are eligible to apply. As you earn credit toward your home degree while enjoying a valuable intern experience in Korea. Exchange students from partner institutions may also participate in this program and Sookmyung's tuition for their students will be waived as part of the Exchange Program Agreement.

Through this program students can enroll in SMU's undergraduate and graduate school. Credits earned are listed on a permanent SMU transcript and may be transferable to other universities.

Application Process

1. Complete the Online Application
2. Submit it online
3. Print the application
4. Mail the application documents (Check the list below) to the Office of International Affairs (OIA), SMU
5. Receive an approval by the Office of International Affairs at SMU
6. Obtain a Letter of Admission from the Office of International Affairs at SMU (For those who applied for regular exchange program only)
7. Start the process of obtaining a relevant visa from Korean Embassy or Consulate in your home country
 - D-2 student visa for those who applied for regular exchange program.
 - C-3 short-term visa for those who applied for summer and winter semester (Nationals of those countries or regions with which Korea has signed a visa waiver agreement can enter into Korea without a visa (Hong Kong/ Japan/Australia/Canada etc. More information can be found at <http://www.mofa.go.kr/ENG/main/index.jsp>)

Application Documents

How to find out your Applying Number

1. Log in your exchange program online application



선택 검색

번호	제목			
공지	본교 영문 레터(추천서) 관련 Letter Head 양식			
13	파견학생 수학종료 후 수학보고서/학점인정원 제출 방법			
12	본교 영문 레터(추천서) 관련 Letter Head 양식			
11	교환학생 포기(파견전) 사유서 양식	2017-01-18	130	1
10	기간변경(단축) 사유서 양식	2017-01-18	91	1
9	[파견학생용] Learning Agreement	2016-09-28	236	1
8	On-line Application Manual	2015-01-20	1255	1
7	전공수강과목확인서(개인참고용)	2016-07-20	677	1
6	수학보고서 양식- 교환학생 (2017.10 Updated)	2017-12-15	904	1
5	수학보고서 양식- 복수학위 (2017.10 Updated)	2017-10-17	246	1
4	자비유학 사전신청 지원서	2016-05-31	462	2
3	[학과용]학사정보 요청의뢰서	2015-01-20	178	1
2	[2017.03.10기준]해외인턴십 관련 양식	2017-04-10	563	1
1	어학연수 학점인정신청서 양식	2017-03-29	264	1

How to find out your Applying Number

2. Click the tap of "Application Form"

Notice

General Info

Application Form

Flight Information

My_Status

PROGRAM DETAILS

Program Type: Visiting(Fee-paying) Exchange(Tuition Waiver)
Duration of Visit to SMU: One Semester Two Semesters

PERSONAL DETAILS

Full name:

Applying number:

Gender:

Family name: *

Please write in English alphabet, no special letters are allowed.
Please type your family name and given name first and press "ENTER" key.

Passport Number:

Country of Issue:

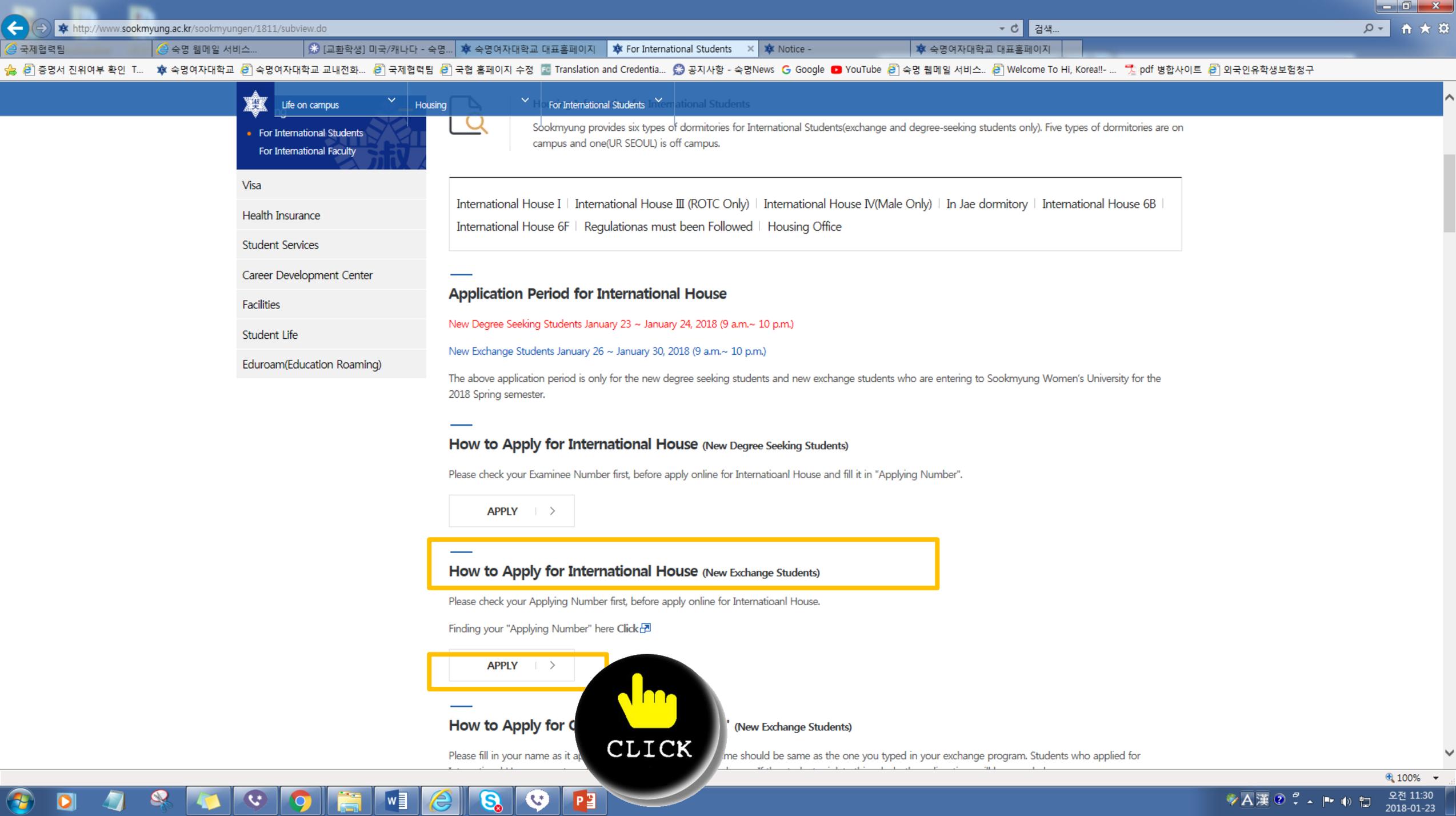
What visa are you applying for?
 Student Visa Other

How to find out your Applying Number

3. You can find out your "Applying Number"

(Same as passport)

ACADEMIC BACKGROUND



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APPLY | >

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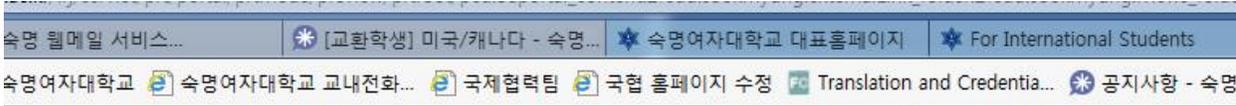
Finding your "Applying Number" here [Click](#)

APPLY | >

How to Apply for International House (New Exchange Students)

Please fill in your name as it appears on your passport. Your name should be same as the one you typed in your exchange program. Students who applied for





1. Copy and Paste your applying Number
2. Click “Application for Dormitory”



수험번호(Applying number): Number of an application for admission to our university.

비밀번호(Password): For those who apply for the first time click the 'Application for dormitory' button to set up the password.

- 입사신청작성(Application for dormitory)**
- 합격자조회(Successful candidate)
- 호실배정확인(Room assignment)
- 기숙사비고지서출력(Print the bill of dormitory payment)
- 비밀번호변경(Change the password)



※ 입사신청 기간은 2018년01월23일 10:00:00 ~ 2018년01월24일 22:00:00까지 입니다.
※ 합격자 조회 기간은 2018년01월25일 10:00:00 ~ 2018년02월11일 22:00:00까지 입니다.

3. Type your "Date of Birth"

4. Click "수험번호 확인"

비밀번호 생성

내역

수험번호(Applying number): E [] 04 우리학교 입학지원 수험번호입니다.

생년월일(Date of birth): 1 [] x [] **수험번호 확인**

이름(Name): []

비밀번호>Password): []

CLICK

OK Cancel

수험번호(Applying number): E20181101004

Number of an application for admission to our university.

비밀번호>Password): []

For those who apply for the first time click the 'Application for dormitory' button to set up the password.

[입사신청작성\(Application for dormitory\)](#)

[합격자조회\(Successful candidate\)](#)

[호실배정 확인\(Room assignment\)](#)

[기숙사비고지서출력\(Print the bill of dormitory payment\)](#)

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8. Your password is appeared 9. Click “Application for dormitory” again



수험번호(Applying number): E

Number of an application for admission to our university.

비밀번호>Password):

For those who apply for the first time click the 'Application for dormitory' button to set up the password.

입사신청작성(Application for dormitory)

합격자조회(Successful candidate)

호실배정확인(Room assignment)

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입사신청

신청내역

수험번호(ID): E
이름(Name): H
학과(Major): 컴
생활패턴(Life style):
지역(Region): 외
우편번호(Zip code): 51
주소(Address): S
상세주소(Detailed Address): S
이메일(Email): h
휴대전화(Phone Number): +6
식당이용 수요조사(Cafeteria Demand Check):

선호인실(Preferred room): 상관없음(No Preference) ▼
1인실(Single room)
2인실(Double room)
3인실(Triple room)
4인실(Quad room)
상관없음(No Preference)

SMS 수신 확인

※Please fill the phone number exactly without h
※If you offer your phone number information to Shinhan Bank, you can receive a message of confirmation of dormitory payment immediately.
※Overseas number is out of service for sending a message.
※Do you agree with this?
 동의(Agree) (If you do not want, release the check sign)

개인정보 수집 및 이용 동의

Agreement to collect and use the information for application of dormitory.
 동의(Agree)

기숙사 신청 안내

동의(Agree)

OK Cancel

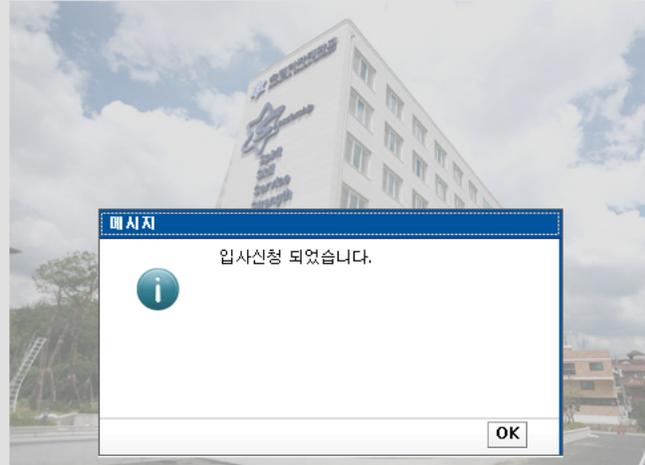
10. Choose the option for your preferred room.

11. Check three box of “Agree”

12. Click “OK”



- **Application is done.**
- **You can find out your acceptance from “Successful Candidate” on the designated dates**
- **Also you can find out your assigned room information from “Rooms Assignment” on the designated dates.**



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