

Accommodation Guide **for International Students**



Sookmyung Women's University provides 6 types of International guest houses(IGH). These accommodations are available for International students(exchange students, degree-seeking students only). Rooms will be allocated on a first-come, first-served basis, therefore, early application would be highly recommended. Five types of dormitories are on campus and one(UR SEOUL) is off campus.

ENTRANCE INFORMATION

ELIGIBILITY FOR APPLICATION

- ☞ International students attending in International Programs at Sookmyung Women's University

APPLICATION FOR ACCOMMODATION

- ☞ On Campus Housing(Int'l Guest House)
: e.sookmyung.ac.kr > Life on campus > Housing > Online Application
-> Apply through online during the designated dates.
- ☞ Off-campus Housing(UR Seoul)
: Email with the information below to inbound.exchange@sookmyung.ac.kr
Full name/ Gender/ School name / preferred room type / Expected check in and out dates

DORMITORY FEE FOR A SEMESTER (4 MONTHS)

- ☞ must be paid into virtual account about a week after the students' check-in.
(Payment process will be announced after boarding.)
- ☞ Students studying for 1 semester cannot extend Int'l house duration during break.
- ☞ The dormitory fee can be found out from the website below:
<http://www.sookmyung.ac.kr/sookmyungen/1811/subview.do>

ROOM ASSIGNMENT METHOD

- ☞ Every exchange student from overseas are automatically assigned to either International House I or the Professional Center unless you check 'no' to the housing when applying to SMU. We hope you experience different culture and make many friends while the stay!
 - ※ Phone: 82-2-2077-7401 / Fax: 82-2-710-9285
 - ※ E-mail: inhouse@sookmyung.ac.kr

BEDDING

- ☞ Pillow, Blanket, Bed Sheet are not provided to the exchange students. You may bring those or purchase it around the market near International Guest House. We highly suggest you to bring your own bedding.

HOW TO CHECK-IN IGH

Student who stay in-campus must visit **Int'l House I Office first and check-in.**

Int'l House Office recommends the students to come during office hour as the process will be much more smoothly handled. Please refer below depending on your estimated arrival time at International House.

Time	Day	Where To go	How to pick up your Key	Contact Info
During Office Hours	Mon~Fri 09:00~22:00	International House Office (Int'l House I, 1 st Floor)	Tell Int'l House Office staff your name → Pick up your key and go to your assigned room	International House Office +82-2-6325-3100

◆ International House Office(International House Office I, 1st Floor) Address

Eng: 63, Chengpa-ro 47na-gil, Yongsan-gu, Seoul, 04307

Kor: 서울시 용산구 청파로 47나길 63, 숙명여자대학교 국제 1관

◆ Emergency Contact Number:

email: inthouse@sookmyung.ac.kr


The International House Office

+82-2-6325-3100

The Night Shift Assistant

+82-2-6325-3100

STAYING PERIOD


 **Exchange students:** During studying program period


※ Check-out Date For Spring semester- late June (20~26 tentative)

For Fall Semester- late December (20-26 tentative)


LEAVING THE INTERNATIONAL GUEST HOUSE

GUIDE FOR LEAVING THE IGH

 In order to leave the IGH, residents have to have their room inspected in the given period and upon leaving, the residents shall leave their room, facilities and furniture in a clean and good working order. Check-out is available only during office hours.

 If students want to leave the IGH before the actual date, they should inform to the IGH Office. In case students leave the dorm without reporting or leave before the actual date, students won't be able to reapply for a 1 year.

※ **Office (Tel) 82-2-6325-3100 / 1st floor of IGH / (E-mail) inthouse@sookmyung.ac.kr**

 On the expiration of period of residency, the resident must vacate the room before designated departure date.

USEFUL INFORMATION

MEALS

You are responsible for purchasing or preparing your own meals. Since there is no meal plan, there is a self-service kitchen facility in the International House for its residents. You may also buy your meals in one of the college cafeterias, or locally in one of the area's many restaurants. Many meals cost as little as the equivalent of US\$6. You should budget at least US\$70 per week for food.

PHONE CALLS

Local, long distance and international phone calls can be made from the public phones on the first floor. You can make local, long distance and international phone calls through the inter-phones with using World Phone Plus Card (See the above card image). Internal Calls from room to room cannot be made. (World Phone Plus Card can be purchased convenient store.)



GARBAGE DISCHARGE INFORMATION

During your stay, please obey the following regulations.

1. Time of garbage discharge : 7 p.m. through 4 a.m. (next day)
2. Place : Discharging place on first basement level
3. Discharge plastic bag : Youngsan-ku regulated plastic bag (size 10, 20, 50, 100 l) for the usual garbage and for the food trash, you have to use the yellow plastic bag. You can purchase it at supermarkets near the International House.
4. Separate garbage collection
 - Object : the things can be recycled (ex. paper, bottle)
 - Day : every Monday and Thursday



Off-Campus Housing(Located in Seoul Station)

UR Seoul is located near Seoul station, outside the campus so the traffic there is very convenient.

Unlike the International House of Sookmyung women's university, there are no curfew

Total Housing fee is a sum of room fees (fixed cost) and maintenances fees (variable cost / water supply, electricity, heating bills) and it should be paid every 10th

UR Seoul

Room type	Each Month Rate (US\$1=KRW1,000 / 1months)	Furnishings
Double Occupancy	About KRW 670,000(US\$670)	Bed, Desk, Chair, Closet, Table, Air-conditioner
Triple Occupancy	About KRW 430,000(US\$430)	Bed, Desk, Chair, Closet, Table, Air-conditioner

Double Room: Monthly fee KRW 570,000 (fixed fee) + KRW 100,000 (changeable by the monthly amount used / water supply, electricity, heating bills) = Total About KRW 670,000

Triple Room: Monthly fee KRW 350,000 (fixed fee) + KRW 70,000~100,000(changeable by the monthly amount used / water supply, electricity, heating bills) = Total About KRW 430,000

UR Seoul utility information : <http://urseoul.com/ko/residences/triple>

UR Seoul facility information : <http://urseoul.com/facilities/building/>

For further information, please check the website above.